

Medea Creek Middle School
PFC Executive Board Meeting Minutes
May 5, 2006

Keyla Treitman, Medea Creek Middle School Parent Faculty Club President, called the Board meeting to order at 9:08 a.m.

Approval of Minutes: Motion made by Rose Covert, co-treasurer, and seconded by Terri Baklayan, Chairperson of Volunteers, to approve the minutes of the April 6, 2006 PFC board meeting. All approved.

President's Report: Keyla reported on the monthly Superintendent's meeting. Subjects covered included the Wellness Policy, the Slam and Jam fundraiser held by Friends of Oak Park Schools, and the school facilities bond measures B6 and C6. A positive step taken from the Wellness Policy is milk supplied at the schools will not have RBST growth hormones. The Friends of Oak Park Schools sent out a No Frills fundraising letter and generated \$20,000. Teacher contract issues were discussed briefly.

The June PFC meeting will be held at Keyla's house on June 1st and will include a brunch at which new committee chairpersons will be introduced.

Keyla spoke about having a special meeting to discuss new fundraising ideas.

Keyla proposed a students' assembly on "Dangers on the Internet" and the dates of October 11 and 12 were selected. Keyla and Laurel addressed and resolved having internet connectivity in the gymnasium for this event.

PFC forms for the new school year's registration packets should be ready in the office for copying prior to June 30th. There will be a meeting for the executive board to review forms for the registration packets.

Treasurer's Report: Rose Covert thanked the executive board for their quick electronic approval for the library and club wish list items which were to cost more than estimated. On May 3rd Rose reported to the executive board that on Wish List 1 we had budgeted \$5,250 for district funds shortfall for the clubs. The actual amount is \$6,375. We have not spent all of the money originally allocated for Wish List 1 (primarily due to reduced cost of technology and the decision not to go with the Eureka Career System this year). As such, on May 3rd Rose requested approval to proceed with this increase on this line item and all approved.

On Wish List 2 \$2,000 was budgeted for library bookshelves. This number was an estimate. The actual cost is \$4,508. This includes the \$1,000 discount the librarian negotiated with the vendor. These are library bookshelves that can be accessed from both sides. They meet school requirements for structural safety and functionality. The cost includes close to \$800 in tax and shipping fees. There have been only a few items purchased so far on wish list 2 but the numbers are already lower than budgeted. There is a place holder of \$200 for Ms. Williams' CD player with an actual cost \$85.79. The walkie talkie place holder was \$2,400 and actual cost was \$1,694.55. Every effort is made to approximate costs, but until actual bidding is done, the numbers are not exact.

A wish list item was a set of encyclopedias for the library. Marie Panec, an OP Board Member, was able to secure a set (World Book - year 2000) from Moorpark College. The cost was \$70.

Wish list items approved which remain to be purchased include: 1 laptop computer, printer, pull-down screen, sure-twist installation pole, swivel stapler, time tracker, and a scanner. Barbara Schwartz, secretary, moved, and Laurel seconded the treasurer's report.

Principal's Report: Laurel reported upcoming dates for next year include Back to School Night on September 28th and Open House will be May 17, 2007. This year's staff appreciation day will be next week and May 26th will be the volunteer appreciation tea from 10:00 a.m. until 11:30 a.m. The campus beautification project continues. Parent David Strong, a master gardener, toured the school and came up with a plan for small plants and shrubs. He will obtain the plants and organize student volunteers to plant them. The cost, from the PFC Wish List, will be around \$600. MCMS was mentioned in a new publication called "Breaking Ranks." Laurel was asked to submit the school's best practices and there were four mentions in the book of MCMS. The book went out to 40,000 educators. The administration will submit requirements for "California Schools to Watch" in hopes of next year being named a national school to watch, which occurs when a school is named for the state honor three consecutive years. This occurs in June. Laurel is working with a facilities committee and has made it a priority to seek construction of another set of restrooms. Upcoming school events this school year include the spring band concert on May 31st and graduation activities in June. Lisa Phillips inquired about the schedule for new textbooks. Laurel said it is determined by the state. The issue of books matching up with tests was raised and discussed. Laurel reported new social studies textbooks for all grades were due next year. Laurel suggested for consideration the PFC organize a used musical instrument exchange similar to the used book exchange.

No Frills: Only a couple of checks came in during April. Net revenue this school year is currently \$27,819.63.

Decorative Tiles: There were 11 new tiles purchased for this fundraiser this year. All tiles have now been mounted above the student window. This project will be reviewed to determine if it will again be a fundraiser.

Open House: Lisa reported Chairperson Sue Siegel is doing a great job moving forward on this event. Raffle donations were discussed. Keyla reported a low-jack system was donated as well as \$1,000 on a custom built-in closet interior system. The popular Dinky-O's will be back as a dessert item. Baskets will be wrapped May 15 and 16 at Sue's house.

eScrip: Continues to increase and is at \$4,911.69.

Teacher Appreciation: Sunnie Ashtiani reported it will be a Chinese theme.

Newsletter: This month's issue will be printed for everyone due to the ballot inclusion. The executive board ballot is in the issue as well as a ballot item on the MCMS PFC donation of \$3,000 toward the school facilities bond measures campaign. The deadline for returning ballots is May 20th.

The meeting was adjourned at 10:25 a.m.

Recorded by PFC secretary Barbara Schwartz

Attendance: Keyla Treitman, Lisa Phillips, Laurel Ford, Rose Covert, Barbara Schwartz, Ruty Levy, Jean Keaster, Maria Powell, Sunnie Ashtiani, Terri Baklayan